



Mekong Institute Vacancy Announcement Project Manager

Department / Unit	Agricultural Development and Commercialization Department (ADC)
Title	Project Manager
Project	Mekong CONNECT : Facilitating Agricultural Resilience and Modernization through Collaboration, Networking, Empowerment, Capacity-building, and Technology
Duty Station	Mekong Institute, Khon Kaen, Thailand

Mekong Institute

Mekong Institute (MI) is an intergovernmental organization that contributes to regional cooperation and integration through capacity development, dialogue, and advocacy for the acceleration of sustainable socioeconomic development and poverty alleviation in the Greater Mekong Subregion (GMS). Founded and represented by Cambodia, China, Lao PDR, Myanmar, Thailand, and Viet Nam, MI's strategies are aligned with the core tenets of the 2030 Agenda for Sustainable Development, the ASEAN Community Building, the GMS Cooperation Program Strategic Framework 2030, and other relevant international, regional and subregional cooperation mechanisms.

MI supports these frameworks through the implementation of projects across the areas of Agricultural Development and Commercialization, Trade and Investment Facilitation, and Sustainable Energy and Environment while addressing issues of social inclusion and vulnerability, digital economy and innovation, and labor mobility to cement holistic and sustainable development impacts in the subregion and beyond.

Overview

The Mekong CONNECT project, funded by the Mekong-Republic of Korea (ROK) Cooperation Fund, aims to enhance agricultural supply chain sustainability, resilience, and efficiency in the Mekong region by integrating smart technologies, fostering public-private partnerships (PPPs), and building the capacity of stakeholders. It will implement pilot projects, conduct training programs, and establish platforms for dialogue and knowledge exchange to drive innovation, modernize agricultural practices, and promote economic development in Cambodia, Lao PDR, Myanmar, Thailand, and Vietnam.

To lead the project implementation, MI is hiring a Project Manager who will oversee the Mekong CONNECT project. This role involves strategic planning, stakeholder coordination,

financial oversight, and ensuring high-quality delivery of project outputs to achieve its objectives in facilitating agricultural resilience and modernization in the Mekong subregion.

The Project Manager will report directly to the Director of the Agricultural Development and Commercialization (ADC) Department and liaise with the Mekong-ROK Cooperation Fund Secretariat.

Main Responsibilities

1. Project Leadership and Strategic Planning
 - a. Lead the overall implementation of the project and ensure alignment with the project's goals, timelines, and budget
 - b. Develop and update detailed work plans for timely delivery of all activities and outputs
 - c. Coordinate with the Project Management Unit (PMU) and other country-specific implementation teams
2. Stakeholder Coordination
 - a. Act as the main point of contact for stakeholders, including government agencies, academic institutions, private sector partners, and international organizations
 - b. Facilitate partnerships through PPPs to enhance project impact and sustainability
 - c. Organize and lead regular coordination meetings with national focal points and stakeholders across the Mekong region
3. Capacity Building
 - a. Oversee the design and delivery of training curricula, workshops, and coaching sessions in partnership with universities in the Mekong region and the ROK
 - b. Ensure high-quality content and methodologies by collaborating with resource persons and academic institutions
4. Pilot Implementation
 - a. Supervise the installation and implementation of smart agriculture technologies at pilot sites in Cambodia and Lao PDR
 - b. Promote knowledge exchange and the documentation of best practices, lessons learned, and case studies through the Mekong Agri CONNECT Digest
5. Financial and Operational Management
 - a. Manage the project budget and ensure efficient allocation of resources and compliance with donor requirements
 - b. Oversee financial reporting, audits, and procurement processes to maintain transparency and accountability
 - c. Monitor project expenditures and provide regular updates to the Mekong-ROK Cooperation Fund Secretariat
6. Monitoring, Evaluation, and Reporting
 - a. Update and implement a Monitoring and Evaluation (M&E) framework to assess project progress and impact
 - b. Prepare and submit progress reports, including mid-term and annual reviews, to the funding agency and stakeholders

- c. Incorporate stakeholder feedback into adaptive management strategies to address challenges and optimize outcomes

Key Deliverables

- Annual work plans and budgets
- Mid-term and final project reports, including M&E findings
- Collection of training materials, knowledge products, and capacity-building tools
- Progress reports detailing stakeholder engagement, challenges, and recommendations

Required Qualifications, Skills, and Experiences

- Postgraduate degree in Project Management, Agriculture, Development Studies, or a related field
- Minimum 7 years of experience managing large-scale, multi-country projects, preferably in the Mekong region
- Proven expertise in PPPs, capacity building, and technology adoption in agriculture
- Proven ability to engage and coordinate diverse stakeholder groups effectively.
- Strong knowledge of financial management, budgeting, and donor compliance
- Knowledge of monitoring and evaluation frameworks and methodologies.
- Excellent interpersonal, communication, and leadership skills
- Fluency in English (written and spoken). Knowledge of any Mekong regional language is an advantage.
- Proficiency in project management tools and software

Remuneration

The remuneration package comprised a total of USD 3,500, encompassing both salary and benefits. Other entitlements and benefits such as health and accident insurances, relocation allowance etc. as per policies and procedures for project staff.

Application

If you have the skills and experience to exceed in this position and are passionate about equitable and inclusive economic growth in GMS, Submit your CV and the letter cover via the link <https://forms.gle/628iCRWEKPPmH976> by February 14, 2025, by select the position **“Program Manager (Mekong CONNECT Project)”**

Please note that the closing date is midnight Bangkok, Thailand time and only applications successful in progressing to the next stage will be responded to.